

## **Customize and Maintain all Required HIPAA Policies**

PCIHIPAA is committed to keeping you updated on the latest in HIPAA policies and procedures. Now with OfficeSafe™, your easy-to-use compliance portal serves as a central place for all of the latest information. OfficeSafe™ automatically customizes all of your HIPAA policies and procedures.

Your practice can benefit by having a secure, online location for all your HIPAA security and privacy documents, improving your compliance communication and lessening your risk of a violation.

## Take and Store Results of your Mandatory HIPAA Risk Assessment

HIPAA now makes it mandatory for every practice to take a Risk Assessment. You can take your mandatory Risk Assessment right inside of OfficeSafe™. It only takes 5 to 10 minutes to complete. You'll immediately receive your Risk Score and a 23 page Risk report outlining your practice's key vulnerabilities. After completing the Risk Assessment, your results will remain stored in OfficeSafe™ for further review and easy access during the course of the year.

# Train Your Employees with Videos, Quizzes and Other Resources

Not knowing is not a strong defense against HIPAA violations. OfficeSafe™ now makes it easy to collaborate with co-workers, train your employees and share best practices related to PCI and HIPAA compliance. Improve employee education and engagement via quizzes, key links and downloads, and videos. Stay up to date automatically through OfficeSafe™ and enjoy a better way to help maintain HIPAA compliance and a commitment to protecting patient information.

#### **Create Emergency and Incident Response Plans**

If you're ever breached due to an employee error, theft or any other unforeseen emergency, PCIHIPAA will become your incident response team. And OfficeSafe™ makes it easy to document an Emergency and Incident Response Plan for your practice. Every user can access OfficeSafe™ and know exactly what to do and who to contact in case an emergency does occur. OfficeSafe™ helps keep your practice up and running during an emergency.

## **Generate Customized Business Associate Agreements**

With the enactment of HIPAA's Omnibus Rule, you must maintain a Business Associate Agreement with a person or entity (other than a member of the practice), who provides services that involves access to protected health information. OfficeSafe™ automatically stores all of your Business Associate's information for you and you can easily send and obtain online acceptance of every Business Associate Agreement.

Getting a Business Associate Agreement signed and stored is only one click away with OfficeSafe™.

## **Easily Add Users and Access Account Information**

The importance of maintaining patient security and privacy is the responsibility of every employee in your practice that may come in contact with PHI. So sharing updated information about HIPAA requirements is critical.

With OfficeSafe<sup>™</sup>, adding new users is simple, and we don't charge extra for new users to be added to your compliance program. We make it simple to keep all of your employees informed and educated without additional fees.